



## CITY OF SAN BRUNO

Community Services Department

### MEETING MINUTES

#### Senior Citizens Advisory Board April 16, 2019

1. **Call to Order/Roll Call:** Chair Carmichael called the meeting of the Senior Citizens Advisory Board to order at 9:01 a.m. Board Members Present: Chair Carmichael, Epperson, Goff, Green, and Luzaich. Board Member Excused: Chu, Tracey, and Hornung. Staff Present: Brewer, Magrini, Rangel, and Tessier.
2. **PLEDGE OF ALLEGIANCE:** Chair Carmichael led the Pledge of Allegiance.
3. **REVIEW OF AGENDA:** No changes.
4. **ACCEPTANCE OF MINUTES:** The Board accepted the minutes of the March 19, 2019.
5. **CONSENT CALENDAR:** None.
6. **PUBLIC COMMENT:** Bill Katus suggested that a private security guard could come in for late night meetings as well as overnight security. He wanted to know if it is possible for the board to be expanded to more than five people for additional voting members since the by-laws are currently being edited.
7. **UNFINISHED BUSINESS:**
  - a. Treasurer's Report – March 2019 (Hornung).
  - b. Receive and File Monthly Information and Referral, Class Attendance, Nutrition Site Reports, and Senior Center Historical Front Desk Sign In Data filed for audit  
It was asked if referrals could be categorized with additional detail.
  - c. Update on Pending Senior Center Projects  
**Superintendent Brewer** stated that she doesn't have an update on the trash enclosure project. The roof was fixed last week so the few leaks are now patched. The stove is ordered and should be here any day. It has been suggested that it gets installed on a catered lunch day if it can't be done on a weekend.
8. **NEW BUSINESS:** None.
9. **ITEMS FROM BOARD MEMBERS:**

**Board Member Epperson** asked about the nutritionist for the kitchen.  
**Superintendent Brewer** stated that right now the position is being advertised. Applications are being received and interviews will take place on May 22<sup>nd</sup>. She is hoping to have someone starting by July 1<sup>st</sup>. It will be a full time position.

10. **ITEMS FROM STAFF:** None.

11. **ADJOURNMENT:** Meeting was adjourned at 9:22 a.m.